



KERALA FOREST DEVELOPMENT CORPORATION LTD.KOTTAYAM-3

(A Govt. of Kerala Undertaking)

“AARANYAKOM, KARAPPUZHA, KOTTAYAM-686003, KERALA, INDIA

Tel: 0481 – 2582640 (MD) 2581204, 2581205, (Office) Fax: 0481 – 2581338,

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**TENDER FOR SUPPLYING AIR CONDITIONERS (1.5 TON 3 OR 4 STAR
INVERTER AC (SAMSUNG/ LLOYD) IN KOTTAYAM HEAD OFFICE OF
KERALA FOREST DEVELOPMENT CORPORATION**

R/1152/2022-23

Date: 26.12.2022

Tender Document

Date of Publishing of Tender	: 26.12.2022
Date of Opening of Tenders	: 03.01.2023, 11:00 AM
Cost of Tender Form	: Rs.448/- (Inclusive of GST @ 12%)
Earnest Money Deposit (EMD)	: Rs.1500/- (Refundable but non-interest bearing)
Last date for tender forms	: 31.12.2022, 5:00 PM

**Sd/-
MANAGING DIRECTOR**



KERALA FOREST DEVELOPMENT CORPORATION LTD.KOTTAYAM-3

**TENDER FOR SUPPLYING AIR CONDITIONERS (1.5 TON 3 OR 4 STAR
INVERTER AC (SAMSUNG/ LLOYD) IN KOTTAYAM HEAD OFFICE OF
KERALA FOREST DEVELOPMENT CORPORATION**

Terms and conditions of Tender

01. General Terms and Conditions:

(i). The tenders should be addressed to the undersigned in a sealed cover with the number and name of the material duly superscripted on the cover. The interested tenderers are advised to read carefully the entire tender documents before submitting their tender.

(ii). The tender should be in the prescribed form in which can be obtained from the Head Office, Kottayam on payment of **Rs.448/-** Inclusive of GST @12% on all working days from **26.12.2022 to 31.12.2022 (5:00 PM)**. Tenders can also be downloaded from the current website (<https://kfdc.kerala.gov.in/>) submitted along with the cost of the tender form (**Rs.448/- inclusive GST @12% in addition to EMD (Rs.1500/-)**) in the form of DD favoring '**Kerala Forest Development Corporation Ltd**' payable at Kottayam. The tenderer can also submit the EMD online/NEFT and the account details of the bank are given below:

KERALA FOREST DEVELOPMENT CORPORATION

STATE BANK OF INDIA

A/C NO. 67391586884

IFSC. SBIN0070102

BRANCH. KOTTAYAM TOWN.

(iii). The tenderers/companies shall acquaint themselves fully with the requirements of KFDC. No compensation on account of any difficulties will be entertained at a later stage after awarding of works.

(iv). The tenderers must have enclosed adequate documents and if not enclosed, KFDC reserves the right to reject any or all the tenders either fully or partly without assigning any reasons and is not bound to accept the lowest tender. The decision of the KFDC will be final and shall be binding on tenderers at any time and at its sole discretion.

(v). All the pages of the Tender document should be signed by the owner of the company or his Authorized Signatory as a token of acceptance of Terms & Conditions. In case the Authorized signatory signs the tender, a copy of the power of attorney/authorization may be enclosed along with the tender.

(vi). Tenders received after the specified date and time, due to whatever reason, shall not be considered.

(vii). In the absence of the required EMD cost, the bid shall be deemed to be invalid & will be rejected by KFDC. Those bidders who are exempted from submission of EMD cost, have to submit a scanned copy of the requisite certificate issued by the concerned authorities. The EMD will be returned to unsuccessful tenderers. No interest shall accrue to this deposit which will be returned after completion of the work and after adjusting dues if any.

(viii). EMD shall be forfeited in case of the following:

a. The tenderer withdraws their offer during the period of tender validity.

b. After the opening of tender, the tenderer fails to honor the contract or refuses to comply with any or all terms and conditions of the tender.

(ix). In case of further clarification required relating to the tender, the same can be sought from the following officer:

Kiran Jones V S,

Email: md_kfdcktm@yahoo.co.in

Phone: 8289821001

(x). Late tender will not be considered at all.

(xi). KFDC GSTIN. 32AAACK8721D

(xii). On confirmation of the tender, the successful tenderer will be awarded with the work order. Refund of EMD will be released after successful completion of the works of said contract.

(xiii). The tender for the works shall remain open for acceptance for a period of 30 days from the date of opening of the Tender. The Earnest Money Deposit (EMD) will be forfeited in case of tenderer/company withdraws during the validity period.

(xiv). The tenderer/company must ensure that the conditions that are laid down for submissions of offers are complete and correctly filled. The rates and units shall not be overwritten and shall be in both i.e. figures and words. Any omission to fill the rates and units shall altogether debar the quote from being considered.

(xv). The losses to the Kerala Forest Development Corporation which are directly attributable to the agency shall be deducted from the bills adjusted from the EMD.

(xvi). The tender work award is not transferable under any circumstances.

(xvii). All costs incurred in connection with the submission of tender like preparation, submission of any personal visits, submitting the tender personally; subsequent processing, etc. shall be borne by the tenderer. KFDC will not be responsible/liable for the same regardless of the outcome of the tendering process.

(xviii). KFDC reserves the right to accept or reject any or all the tenders without assigning any reason.

(xix). TDS and other Taxes as applicable will be deducted from Tenderer/company bills as per Govt. guidelines from time to time.

02. Selection procedure:

The tenderer firm should have experience in satisfactorily supplying **Air Coditioners** private and public sectors, government sectors during the last **3** years. The proof of the above said criteria must be attached with tender form in the following

Final evaluation criteria on the quality and the cost bared.

03. Documents Required:

(i) Earnest Money Deposit (EMD) of Rs. **1500/-**

(ii) Those tenderers exempted to pay the EMD are required to submit the certificate issued by the concerned department.

(iii) The tenderer must have experience of at least 3 years of supplying Air Conditioners in Private, public, Government Sectors.

(iv) The tenderer shall publish documentary evidence of current order/successful completion in this regard.

(v) Copy of GST/PAN of the company/firm.

(vi) Certificates/undertakings to the effect that the tenderer/company have never been blacklisted by any of the Government organizations/Agents.

04. Delivery Terms and Period:

The regular services will be handled by the successful tenderer and will start from the date of award of the contract. The tenderer will supply the materials within 7 days as and when requested by KFDC. The tenderer should ensure timely completion of supply as per schedule.

05. Penalty: -

KFDC will be at liberty to levy a penalty of up to 2% of the total material Value for every two weeks of delay in supply. The maximum amount of penalty shall not exceed 10% of total material Value including the EMD that shall also be forfeited except due to any reasons beyond the control of the Agency (Force Majeure).

06. Conciliation / Arbitration:

(i) If any dispute(s) or difference of any kind whatsoever arises between the parties, the parties hereto shall negotiate with a view to its amicable resolution & settlement through a Committee appointed by MD, KFDC.

(ii) In the event no amicable resolution or settlement is reached between the parties within 30 days after receipt of notice by one party, then the disputes or differences as detailed above shall be referred to & settled by the Sole Arbitrator to be appointed mutually by the parties.

(iii) The venue of the Arbitration shall be Kottayam, Kerala India.

(iv) The Arbitrator will give the speaking & reasoned award.

07. Applicable Law & Jurisdiction:

All matters connected with this shall be governed by the Indian law both substantive & procedural for the time being in force & shall be subject to the exclusive jurisdiction of the Indian Court at Kottayam, Kerala. KFDC reserves the right to annul the bidding process at any time period to the award of contract including rejection of any or all bids after the same has been received, without thereby incurring any liability to the affected tenderer/company or any obligation to inform the affected tenderers/companies on the ground of KFDC action.

08. Validity:

(i) The tenderers/companies should satisfy themselves before submission of the tender to KFDC that they meet the qualifying criteria and capability as laid down in the Tender document.

(ii) Rates should be valid for a period of **2 (Two)** months from the opening of Tender.

(iii) The tender should be submitted and signed by a duly authorized person, giving the full name of the company with its current business address.

(iv) The tenderers/companies should satisfy themselves before submission of the tender to KFDC that they meet the qualifying criteria and capability as laid down in the Tender document.

Sd/-
MANAGING DIRECTOR
Kerala Forest Development Corporation

TENDER FOR SUPPLYING AIR CONDITIONERS (1.5 TON 3 OR 4 STAR INVERTER AC (SAMSUNG/ LLOYD) IN KOTTAYAM HEAD OFFICE OF KERALA FOREST DEVELOPMENT CORPORATION

Rate – Item wise

Itm. No	Qty	Unit	Particulars	Amount.
				Rs.
1	3	No	1.5 Ton 3 OR 4 star inverter AC (Samsung/ Lloyd) 10 Year Compressor warranty 5 Year Comprehensive warranty	
2			Installation charges	
3			Transportation charges	
			GRAND TOTAL	

(Rupees in words.....)

Signature of the tenderer.....

Name of the Authorized Signatory.....

Name of the Company/Firm.....

Seal of the Company/Firm.....

Address.....

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.....
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Contact No.:

DECLARATION BY THE TENDERER

It is hereby declared that I/ We the undersigned, have read and examined all the terms and conditions, etc. of the tender document for which I/ We have signed and submitted the tender under proper lawful power of Attorney. It is also certified that all the terms and conditions of the tender document are fully acceptable to me /us and I/We will abide by all the terms and conditions. This is also certified that I/ We/ our principle firm have no objection in signing the Work order for the Brand/ Communication Strategy and media coordination if the opportunity for the brand management/Communication Strategy and media coordination of Kerala Forest Development Corporation against this tender is given to me/us.

Signature of the tenderer.....

Name of the Authorized Signatory.....

Name of the Company/Firm.....

Seal of the Company/Firm.....

Address.....
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Contact No.: