



## **DIVISIONAL OFFICE, KFDC THRISSUR**

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### **Pakuthipalam Estate**

### **Coffee- Arabica**

### **Form of Tender-cum-Auction**

(For the sale DriedCoffee Berry collected from Pakuthipalam Estate Nelliampathy in Thrissur  
Division during 2023 - 24)

No. **DM/TCR/15/Coffee/23-24**

Date : **21-12-2023**

Date and Time of Tender submission : **04-01-2024 Up to 1.30 pm**

Auction & Opening of Tender documents : **From 2.00 pm on 04-01-2024**

Place of Tender -cum- Auction : **Divisional Office, Thrissur.**

# KERALA FOREST DEVELOPMENT CORPORATION LTD.

(A Govt. of Kerala Undertaking)

REGISTERED OFFICE: 'AARANYAKOM', KARAPUZHA, KOTTAYAM- 686 003.

No. **DM/TCR/15/Coffee/23-24**

Date: **21-12-2023**

## **NOTICE INVITING TENDER CUM AUCTION**

**Sale of Dried Coffee Berry collected from Pakuthipalam Estate in Thrissur Division during 2023-24**

1. Sealed Tenders are invited from Industries/Firms/Individuals desirous of purchasing Dried\_Coffee Berry collected from **Pakuthipalam Estate in Thrissur Division** during **2023-24** season. There will be an open Auction, after receipt of Tender. The details of the Estate / Store and Location are given in the Schedule Annexed.
2. The Coffee Berry are of **Arabica** Variety (Approximate Quantity is **930 Kg**)
3. Cost of Tender Form is Rs.**400 /- + GST 18 %**)
4. Bid Security (EMD) to be remitted is **Rs.2000/- (Rupees Two thousand only)**
5. The Tender Forms can be collected from KFDC Divisional Office at Thrissur, on payment of cost of Tender documents during the office hours **on 04-01-2024, 1.30 PM**
6. Tender documents can also be downloaded from the website of KFDC, [www.kfdc.kerala.gov.in](http://www.kfdc.kerala.gov.in)
7. Completed and sealed Tender Documents together with the EMD amount of **Rs 2000 /- (Rupees Two thousand only)** in the form of DD/CASH in favour of Divisional Manager, Kerala Forest Development Corporation LTD Thrissur from any nationalized bank payable at Thrissur, or **NEFT/Online transfer** to the Bank details as follows; **Bank Name: State Bank of India, Branch: Kottayam Town (70102) A/c No : 41889427333 IFS Code: SBIN0070102 (on produce of receipt)** can be submitted in KFDC Office at Thrissur divisional office on any of the working days during the office hours and up to **1.30 PM** on the last date of **04-01-2024**.
8. If the produce are not sold on **04-01-2024** the Tender-Cum-Auction sale will be held on the alternate day of **08-01-2024, 12-01-2024** at same place and time.
9. The Tender documents completed in all respects should be put in A4-size envelope sealed and super scribed with the following.

**TENDER FOR PURCHASE OF Dried Coffee Berry collected from**  
**Pakuthipalam Estate in Thrissur Division during 2023-24**

From

.....  
.....  
.....  
.....

Name of Estate: Pakuthipalam Estate in Thrissur Division

To

Divisional Manager,  
Kerala Forest Development Corporation Ltd.  
Office of the Divisional Manager  
Kanimangalam.P.O.  
Thrissur – 680 027

**TENDER-CUM-AUCTION**

**KERALA FOREST DEVELOPMENT CORPORATION LTD.**

**THRISSUR DIVISION - 680 027**

**TENDER FORM**

No. **DM/TCR/15/Coffee/2023-24**

Date: **21-12-2023**

Material for sale	Coffee Berry <b>930 Kg approximate (Arabica Variety)</b>
Locations from where delivery has to be taken	<b><u>Miraflores Estate, Nelliampathy</u> in Thrissur Division</b>
Place of Tender-cum-Auction	Kerala Forest Development Corporation Ltd., Divisional Office ,Thrissur..
Last Date and time of Sale of Tender Forms	<b>04-01-2024 , up to 1.30 PM</b>
Last date and time of Receipt of filled up Tenders	<b>Up to 2.00 PM on 04-01-2024</b>

Issued to:

.....  
.....  
..... (Name & Address)

Date of issue: .....

## **TENDER-CUM-AUCTION CONDITIONS**

1. The Tender Forms can be collected from Divisional Office Thrissur on payment of cost of Tender documents during the office hours on **04-01-2024, 1.30 PM.**
2. Tender documents can also be downloaded from the website of KFDC, [www.kfdc.kerala.gov.in](http://www.kfdc.kerala.gov.in) In case, if the cost of Tender Form need to be remitted in KFDC Head Office, Karapuzha, Kottayam, the same can be done in cash or as DD in favour of Managing Director, KFDC prior to the submission of the Tender documents.
3. Completed and sealed Tender Documents together with the EMD amount of **Rs.2000/- (Rupees Two thousand only)** in the form of DD in favour of Divisional Manager, Kerala Forest Development Corporation Ltd. Thrissur from any nationalized bank payable at Thrissur, can be submitted in KFDC Divisional Office at Thrissur on any of the working days during the office hours up to **1.30 PM** on the last date of **04-01-2024.**
4. If the produce are not sold on **04-01-2024** the Tender- cum- Auction sale will be held on the alternate day of **08-01-2024, 12-01-2024** at same time and place.
5. Cost of Tender Form is not refundable.
6. Intending Tenderers should enclose along with the Tender a certificate regarding their permanent address with their signature attested by the concerned Village Officer or attested copies of identity cards issued by the Election Commission or driving license or passport or Aadhar Card. Tenders of those who do not produce satisfactory identity certificates shall be rejected.
7. Tender Form shall be used only by the persons in whose name the same was issued and for the purchase of the material specified in the schedule.
8. Tenders received after the above specified dates and time will not be accepted.
9. Each Tender shall be accompanied by the required E.M.D. as shown in the Schedule. The EMD should be paid in the form of a Demand Draft of any Nationalized/Scheduled

Bank drawn in favour of the Divisional Manager, Kerala Forest Development Corporation Ltd., payable at Thrissur or in cash.

10. Tenders not accompanied by EMD will be summarily rejected.
11. The EMD will be returned to all the unsuccessful Tenderers as soon as the Tender-cum-Auction is over. The EMD of the highest Tenderer will be retained and adjusted towards the part value.
12. No interest shall be payable on the EMD or the Security amount.
13. All the columns in the Tender Forms should be neatly filled in ink and the rate quoted in the form of prize bid should be written both in figures and words against each lot on the column provided. Tenders not properly filled or without requisite enclosures will be rejected.
14. In case of difference between the amounts given in figures and that given in words in any Tender, the amount given in words will be taken as final.
15. The Tenderers are required to quote the price in Rupees for **Each Kilogram** both in figures and in words. In addition to the price so quoted the purchaser shall be liable to pay GST at the prevailing rates.
16. Tenders completed in all respects shall be put in a closed and sealed envelope superscribed with the Name of Estate may be presented or sent by registered post to the Divisional Manager, Kerala Forest Development Corporation Ltd, Thrissur so as to reach the office on **04-01-2024, 1.30 pm .**
17. Conditional Tender or Tenders sent by Telegram or Tenders sent otherwise that as laid down herein shall be treated as invalid and will not be considered. Tender not properly filled in or not signed will be treated as invalid. The decision of Managing Director, KFDC Ltd. or any officer authorized by him in this regard will be final.
18. Auction of the produce will be conducted on **04-01-2024 at 2.00 P.M.** at the Divisional Office, Thrissur of the Corporation before opening of Tenders, in the presence of such bidders who remitted EMD as per conditions laid down herein.
19. Those who have not submitted the Tender Form and are taking part in the Auction shall remit an EMD at the rate of 1% of the Total cost of the produce. .
20. Tenderers who have remitted EMD as above for participating in the Tender need not remit further EMD to participate in the Auction.

21. The Corporation shall have the right to accept or reject the bid. The successful bidder will have to purchase the entire quantity of Coffee Berry for which his bid has been accepted by the Corporation.
22. All corrections in the Tender Forms should be initialed by the Tenderer himself.
23. The Tenders received in due time will be opened by Divisional Manager of the Thrissur Divisional Office of the Corporation after the conclusion of the said Auction in the presence of the participants.
24. The highest offer received by the Corporation either through Tenders or in Auction will ordinarily be accepted, but the Corporation reserves the power of accepting or rejecting any offer without assigning any reason thereof.
25. If equal acceptable amounts are offered by more than one Tenderer for the produce, the matter will be decided by negotiations or by drawing the lots, in the presence of such Tenderers as decided by the Divisional Manager.
26. The highest offers or bid will be finally accepted only on confirmation of the same by the Managing Director of the Corporation.
27. Rules notified as per Circular F.U. (2) 37771/99 dated 30-11-99 of the Chief Conservator of Forests and published in part III of Kerala Gazette No.49 pages 353 to 357 dated 14-12-99 shall be binding on this Tender cum Auction.
28. The successful Bidder or Tenderer shall remit 1/3<sup>rd</sup> of the total bid amount on the same day. If 1/3<sup>rd</sup> of the total bid value exceeds 2 Lakhs, the bidders shall remit a minimum of Rs 2 Lakhs on the same day and the balance shall be paid within 7 days after the Tender cum Auction date. The amount shall be remitted either by mode of RTGS/NEFT or by Demand Draft drawn in favour of the Managing Director, KFDC payable at Kottayam. The EMD already deposited will be adjusted towards this and only the balance amount need be paid.
29. If the highest bidder or Tenderer fails to remit 1/3<sup>rd</sup> of the total bid amount within the stipulated time, the bid or Tender will be cancelled. EMD remitted will be forfeited and the produce will be sold in Tender-cum-Auction at the risk and loss of the original Bidder/Tenderer.
30. The successful bidder will have to remit the balance value of the material within 15 days from the date of receipt of intimation of confirmation and will have to complete the removal of the entire quantity of the coffee within 30 days after payment. No material

will be released unless the full value of the quantity purchased is paid along with all taxes.

31. If the purchaser fails to remove the produce within 45 days after the date of receipt of confirmation order, demurrage @ Rs.2.00 (two rupees) per Kg, will be levied for the 1<sup>st</sup> month. After the 1<sup>st</sup> month the demurrage will be Rs.4.00 (Four rupees) per Kg. per month for the next two months. Days less than a month will be treated as one month. If the purchaser fails to lift the produce within the above said 4 ½ months, the claim of the purchaser on the produce will cease to exist and the KFDC will have the full right to dispose the produce in such a way as it deems fit. In such case the purchaser will have no claim on the revenue thus obtained.
32. Failure to remit the balance sale value within the stipulated time will entail cancellation of the sale by KFDC and forfeiture of EMD and all value, part or full, remitted to KFDC. The produce will be sold in Tender-cum-Auction at the risk and loss of the original Bidder/Tenderer.
33. The purchaser has to take delivery of the Coffee (dried) from the estate mentioned in the Schedule. The handling charges for weighment along with loading and transportation of the product from the said site shall be at the cost of the Purchaser.
34. The bidder should inspect the Coffee Berry (dried) and collect all the information deemed necessary by him in this regard before submitting the Tender. No complaints regarding quality or others will be entertained after the sale.
35. It shall be open to KFDC to vary the quantity of the Coffee to be sold. The quantity given in the Schedule is the approximate quantity.
36. No post offers will be accepted under any circumstances.
37. Changes and modifications if any, in the above Tender conditions will be announced at the time of Auction.
38. KFDC reserves the right to cancel the Tender cum Auction at any point without assigning any reasons whatsoever.

DIVISIONAL MANAGER.



**KERALA FOREST DEVELOPMENT CORPORATION LTD.**

**Office of the Divisional Manager, Kanimangalam.P.O.**

**Thrissur – 680 027** Website: www. keralafdc.org

Form of Tender for the sale Coffee Berry collected from **Pakuthipalam Estate in Thrissur** division during 2023-24)

No. **DM/TCR/15/Coffee/2023-24**

Date: **21-12-2023**

**FINANCIAL BID**

1.Name of the Tenderer :

2..Full Postal Address:

3..Details of EMD paid Rs.....

(a)D.D. No.&Date:

(b) Name of the Bank:

Description of materials to be purchased	Location from where delivery is to be taken	Tender rate in Per Kilogram in figures and in words
Dried Coffee Berry of <b>Arabica</b> Variety (approximate 930 Kg)	<u><b>Miraflores</b></u> Estate <b>in Thrissur division</b>	Rs...../Kg (Rupees in word) ..... .....)

Station :

Date :

Address:

Signature of the Tenderer

### **SCHEDULE**

- 1) Name of Estate : Pakuthipalam
- 2) Material for sale : Dried Coffee berry ( Arabica variety)
- 3) Quantity : 930 Kg (Approximate)
- 4) EMD : Rs. 2000/-

DIVISIONAL MANAGER  
THRISSUR