



**KERALA FOREST DEVELOPMENT CORPORATION LIMITED.  
KOTTAYAM-3**

(A Govt. of Kerala Undertaking)

OFFICE OF THE DIVISIONAL MANAGER, MANANTHAVADY DIVISION

KAMBAMALA, THALAPPUZHA P.O-670644

TELE: -8289821600, E-mail: [kfdcmtty@gmail.com](mailto:kfdcmtty@gmail.com), Website: [www. Kfdc.kerala.gov.in](http://www.Kfdc.kerala.gov.in).

CIN: UO2001KL1975SGC002660

**E-TENDER FOR SALE OF GREEN TEA LEAVES IN KAMBAMALA SUB UNIT,  
MANANTHAVADY DIVISION OF KERALA FOREST DEVELOPMENT  
CORPORATION LTD. FOR THE PERIOD 01/04/2025 TO 31/03/2026.**

DMW/GTL/2024-25

Date: 13/03/2025

**e-Tender Document**

Date of Publishing of e-Tender :13/03/2025

Last date for e-tender :21/03/2025,5:00 PM

Date of Opening of e-Tenders :24/03/2025,11:00 AM

Cost of Tender Form :Rs. **5900**/- (Inclusive of GST @ 18%)

Earnest Money Deposit (EMD) : Rs. **144000**/-

(Refundable but non-interest bearing)

**Sd/-**

**DIVISIONAL MANAGER**



**KERALA FOREST DEVELOPMENT CORPORATION LIMITED.**  
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**Terms and conditions of E-Tender**

**01. General Terms and Conditions:**

- i. The Divisional Manager KFDC Mananthavady Division for and on behalf of Managing Director KFDC invites e-tender from interested Purchaser for Green Tea Leaves from Kambamala Tea Plantation under Mananthavady Division during the period 01/04/2025 to 31/03/2026. Tender document and Tender schedule can be downloaded free of cost from the e-GP website [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in) all bid/tender documents are to be submitted online only in the designated online cover/envelop on the [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in) website. Bids shall be accepted only through online mode [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in) website and tenders submitted manually/through post not be accepted.
- ii. The interested tenderers are advised to read carefully the entire tender documents before submitting their tender.
- iii. Bidders shall remit the tender documents fee and Earnest Money Deposit using online payment option of e-procurement system only and submitted through the Internet online banking of State Bank of India. Kerala Forest Development Corporation/NIC/SBI shall not be responsible for any kind of delay in payment status confirmation.

Cost of Tender Form : : Rs.5900/- (Inclusive of GST @ 18%)

Earnest Money Deposit : Rs.144000/-

(EMD) (Refundable but non-interest bearing)

- iv. The tenderers/companies shall acquaint themselves fully with the requirements of KFDC. No compensation on account of any difficulties will be entertained at a later stage after awarding of works.
- v. The Tender/bid shall be opened online at Kerala Forest Development Corporation Mananthavady Division Office, Kambamala, Thalappuzha PO, Wayanad, with/without the presence of bidders/their representatives who wish to attend the above address. If the tender opening date happens to be on a holiday or non-working day due to any other valid reasons, the tender opening will be done on the next working day.
- vi. Declaration by the Tenderer (last Two pages of this document), Firm Registration certificate, Bid document, EMD exemption certificate (if any) and other related documents would be submitted through e-mail ([kfdcmty@gmail.com](mailto:kfdcmty@gmail.com), [dm-mtdy.kfdc@kerala.gov.in](mailto:dm-mtdy.kfdc@kerala.gov.in)) from the authorized mail ID in the time schedule, failing which such tenders will be rejected. KFDC reserves the right to reject any or all the tenders either fully or partly without assigning any reasons and is not bound to accept the lowest tender. The decision of the KFDC will be final and shall be binding on tenderers at any time and at its sole discretion.
- vii. In the absence of the required EMD cost, the bid shall be deemed to be invalid & will be rejected by KFDC. Those bidders who are exempted from submission of EMD cost, have to submit a scanned copy of the requisite certificate issued by the concerned authorities. The EMD will be returned to unsuccessful tenderers. No interest shall accrue to this deposit which will be returned after completion of the work and after adjusting dues if any.

- viii. EMD shall be forfeited in case of the following:
- a. The tenderer withdraws their offer during the period of tender validity.
  - b. After the opening of tender, the tenderer fails to honor the contract or refuses to comply with any or all terms and conditions of the tender.
- ix. In case of further clarification required relating to the tender, the same can be sought from the following officer:

BadurshaNoushad, Divisional Manager, Mananthavady Division

Email: [kfdcmty@gmail.com](mailto:kfdcmty@gmail.com), [dm-mtdy.kfdc@kerala.gov.in](mailto:dm-mtdy.kfdc@kerala.gov.in)

Phone: 8289821600, 8606339269

- x. KFDC GSTIN. 32AAACK8721D1ZZ
- xi. On confirmation of the tender, the successful tenderer will be awarded with the supply of Green tea leaves. EMD will be treated as advance of the sale value at the any time of Contract.
- xii. The tender for the works shall remain open for acceptance for a period of 7 days from the date of opening of the Tender. The Earnest Money Deposit (EMD) will be forfeited in case of tenderer/company withdraws during the validity period.
- xiii. The losses to the Kerala Forest Development Corporation which are directly attributable to the agency shall be deducted from the bills adjusted from the Security Deposit.
- xiv. All costs incurred in connection with the submission of tender like preparation, submission of any personal visits, submitting the tender personally; subsequent processing, etc. shall be borne by the tenderer. KFDC will not be responsible/liable for the same regardless of the outcome of the tendering process.
- xv. KFDC reserves the right to accept or reject any or all the tenders without assigning any reason.

- xvi. TDS and other Taxes as applicable will be deducted from Tenderer/company bills as per Govt. guidelines from time to time.
- xvii. The Managing Director, KFDC reserves the right to reject any tender or all tenders without assigning any reason thereof. The Managing Director does not bind himself to accept the lowest or any offer and reserves the right to select one or more from the offers made as considered expedient. The Managing Director reserves the right to make any modifications or additions in this notice in the event if it is felt that it is in public interest.
- xviii. The decision of Managing Director will be final and legally binding in these tender proceedings. All questions/disputes arising under/ out of or in connection with this tender shall be decided by the Managing Director of KFDC and his decision shall be final and legally binding in these tender proceedings.
- xix. All other existing conditions related to e- tendering of Kerala Government will be applicable in this tender also.

## 02. Documents Required:

- a. Those tenderers exempted to pay the EMD are required to submit the certificate issued by the concerned department.
- b. Firm registration certificate in the case of individuals submit proof of their identity like Election identity card/Driving License/Passport etc.
- c. Copy of GST/PAN of the Person/firm.
- d. In the case of person/individuals are required to submit the bank guarantee certificate issued by concerned bank.
- e. Declaration by the Tenderer

## TERMS AND CONDITIONS OF AGREEMENT

1. Formula taken for fixing the price of 1Kg. GTL is given below:-
2. The basic cost of 1 Kg Green Tea Leaves (GTL) is derived from the Formula  $P=A$  Minus- ₹ 15.15 divided by conversion factor. Wherein P represents the Price of 1KG GTL. A is the monthly average of Made Tea (CTC Leaf & Dust Combined) and the conversion factor is the quantity (in Kgs.) of GTL necessary for producing 1 Kg. Made Tea both for the State in which the factory is situated; the figures being supplied monthly by the Tea Board (Central Govt: Institution), Rs. 15.15 is the average production cost (A) of 1 Kg. Made Tea. The sale will be fixed in the name of the Tenderer/Bidder who quote the highest offer, when compared to the basic price of GTL as detailed above.
3. The bidders who manufacture Made Tea should specify the location of the factory. The highest bid will be finalized based on the State Average of price sharing formula supplied by Tea Board. The bench mark rate for the tender will be calculated as detailed below:-
4. Average for the month of January 2025.

Details	Kerala	Tamil Nadu	Karnataka
Rate for 1 Kg. Made Tea	₹164.11	₹180.48	₹160.18
Less Production cost	₹ 15.15	₹ 15.15	₹ 15.15
Net value of 1Kg. Made Tea. (Good quality)	₹148.96	₹165.33	₹145.03
Conversion Factor	21.50% (Divided by 4.65)	23% (Divided by 4.35)	21.50% (Divided by 4.65)
Price of 1 Kg. GTL for	₹32.03	₹38.00	₹31.19

5. Bidders should quote their rates based on any of the above three bench mark rates and the sale will be finalized to the highest bidder. (Bidders who have their

Factory in Kerala State should quote rates for Kerala).

6. The monthly average rate applicable will be calculated on the rates given by the Tea Board, Kochi for each month and final GTL/Kg rate calculated after plus or minus the rate quoted by the bidder.
7. For eg: If the highest bidder quoted above Rs0.50 of the formula rate of Kerala and if the rate applicable for Kerala for January 2025, is Rs. 148.96 per 1 Kg. Made Tea, the rate applicable will be as follows:-

$$\frac{(\text{₹}148.96 - 15.15)}{4.65} = \text{₹}32.03 + \text{₹}0.50 = \text{₹}32.53$$

If the highest bidder quoted below Rs 0.50 of the formula rate of Kerala and if the rate applicable for Kerala for January 2025, is Rs. 148.96 per 1 Kg. Made Tea, the rate applicable will be as follows:-

$$\frac{(\text{₹}148.96 - 15.15)}{4.65} = \text{₹}32.03 - \text{₹}0.50 = \text{₹}31.53$$

8. The buyer will have to pay the applicable GST and Other levies also, as prescribed by the Government. The rate for the current month is being received from the Tea Board during the second half of the next month. Hence invoices will be raised on the last available rates provided by the Tea Board and Debit/Credit Notes will be raised for adjusting the actual amount on receipt of the actual auction rate for the month from the Tea Board, Kochi.
9. The Corporation shall supply the daily collection of Green Tea Leaves from Kambamala Tea Plantation Project, to the Purchaser under the terms and conditions of agreement for a period of One year from 01/04/2025 to 31/03/2026 and the purchaser is bound to purchase the quantity of Green tea leaves supplied by the corporation.
10. The purchaser shall remit the sale value of Green tea leaves purchased for a week (Monday to Saturday) on or prior to Tuesday of the next week by cash /any kind of bank transfer (NEFT, RTGS) in to the saving bank account No

**67391586884 (IFSCCode SBIN0070102)** at SBI Main branch Kottayam of Kerala Forest Development Corporation Limited.

11. Credit supply will not be allowed.
12. The sale invoice for each day's quantity of GTL shall be raised and issued to the Purchaser by the Manager, Kambamala Tea Estate, on the day itself.
13. The Packing, Loading and Transporting of green tea leaves shall be at the Purchaser's risk and the expenses for the same should be borne by the Purchaser.
14. The quality and quantity of the green tea leaves should be verified and satisfied by the Purchaser before taking delivery and no complaints will be entertained after delivery.
15. Tax if any, implemented in future within the contract period by Competent Authorities should be liable to remit by the purchaser. Necessary Tax exemption Forms, if any, as per Rules should be produced by the Purchaser on or before 5<sup>th</sup> day of the succeeding month for Tax exemption.
16. The supply will be started only after receiving Confirmation from the Managing Director of the Company and after executing agreement by the Purchaser in Stamp Paper worth Rs. 200/-. Specimen copy of the Agreement is given as Annexure.
17. Bidder will remit an amount of 5,00,000/- (Rupees Five Lakhs Only) as Advance Sale Value, within one week of Confirmation of sales and execute Agreement. The Advance Sale Value of 5,00,000/- (Rupees Five Lakhs only) will be adjusted only at the end of the transaction i.e. from the last two weeks bills of supply, as the case may be. No interest is payable on this Advance Sale Value by the KFDC.
18. The balance amount if any payable to the Purchaser with respect to this sale (if no liabilities arise), will be settled within one month of expiry of the Contract.
19. No Post Offer will be entertained.
20. The decision taken by the Corporation regarding this sale shall be final and binding.
21. Only the Persons/Firms who have submitted Tender Forms will be allowed to



participate in the Tender.

22. No dispute regarding the Terms and Conditions of the sale and agreement conditions after fixing sale will be entertained.
23. Jurisdiction of the Court:- Only the competent Court at Wayanad District will have the jurisdiction over all matters of dispute that may arise out of the aforesaid sale and no such matter shall be initiated in the Courts at any other place.
24. This Tender Form will form part of the Agreement.

Sd/-

Divisional Manager

Kerala Forest Development Corporation

Mananthavady.

DECLARATION BY THE TENDERER

It is hereby declared that I/ We the undersigned, have read and examined all the terms and conditions, etc. of the tender document for which I/ We have signed and submitted the tender under proper lawful power of Attorney. It is also certified that all the terms and conditions of the tender document are fully acceptable to me /us and I/We will abide by all the terms and conditions. This is also certified that I/ We/ our principle firm have no objection in signing the Work order for the Brand/ Communication Strategy and media coordination if the opportunity for the brand management/Communication Strategy and media coordination of Kerala Forest Development Corporation against this tender is given to me/us.

Signature of the tenderer.....

Name of the Authorized Signatory.....

Name of the Company/Firm.....

Seal of the Company/Firm.....

Address.....

.....

.....

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Contact No: .....

**DECLARATION BY THE TENDER – LOCATION OF THE FACTORY**

I/We declare that the Factory in which the GTL is processed is situated at.....In .....State/Opt for..... State for calculating the rate for the Green Tea Leaves.

Signature of the Tenderer

Date

Name

Full address