



**KERALA FOREST DEVELOPMENT CORPORATION LTD.
KOTTAYAM-3**

(A Govt. of Kerala Undertaking)

OFFICE OF THE DIVISIONAL MANAGER, MANANTHAVADY DIVISION
THALAPPUZHA P O, KAMBAMALA

TELE: -8289821600, E-mail: kfdcmty@gmail.com, Website: [www. Kfdc.kerala.gov.in](http://www.Kfdc.kerala.gov.in),
dm-mtdy.kfdc@kerala.gov.in CIN No:UO2001KL1975SGC002660

**E-TENDER FOR 230MM x 155MM, 380MM x 250MM SIZE FLEXO
GRAVEUR PANTONE COLOUR ELECTRONIC CYLINDER WITH 6 NOS ON
FOOD GRADE FLEX TUBES AND POUCH PRINTING FOR
MANANTHAVADY DIVISION OF KERALA FOREST DEVELOPMENT
CORPORATION LTD.**

KFDC/DM/MTDY/568/A

Date: 30/07/2026

e-Tender Document

Date of Publishing of e-Tender : 30/07/2026
Last date for e-tender : 07/08/2026, 5:00 PM
Submission
Date of Opening of e-Tenders : 10/08/2026, 11:00 AM
Cost of Tender Form : : Rs.826/- (Inclusive of GST @ 18%)
Earnest Money Deposit (EMD) : Rs.3460/-
(Refundable but non-interest bearing)

**Sd/-
DIVISIONAL MANAGER**



**KERALA FOREST DEVELOPMENT CORPORATION LTD.
MANANTHAVADY DIVISION**

**E-TENDER FOR 230MM x 155MM, 380MM x 250MM SIZE FLEXXO
GRAVEUR PANTONE COLOUR ELECTRONIC CYLINDER WITH 6 NOS ON
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MANANTHAVADY DIVISION OF KERALA FOREST DEVELOPMENT
CORPORATION LTD.**

Terms and conditions of E-Tender

01. General Terms and Conditions:

- i. The Divisional Manager KFDC Mananthavady Division for and on behalf of Managing Director KFDC invites e-tender from suppliers for the 230mm x 155mm, 380mm x 250mm size flexo graveur pantone colour electronic cylinder with 6 nos on food grade flex tubes and pouch printing for KFDC Mananthavady Division. Tender document and Tender schedule can be downloaded free of cost from the e-GP website www.etenders.kerala.gov.in all bid/tender documents are to be submitted online only in the designated online cover/envelop on the www.etenders.kerala.gov.in website. Bids shall be accepted only through online mode www.etenders.kerala.gov.in website and tenders submitted manually/through post not be accepted.
- ii. The interested tenderers are advised to read carefully the entire tender documents before submitting their tender.
- iii. Bidders shall remit the tender documents fee and Earnest Money Deposit using online payment option of e-procurement system only and submitted through the Internet online banking of State Bank of India. Kerala Forest Development Corporation/NIC/SBI shall not be responsible for any kind of delay in payment status confirmation.

Cost of Tender Form : : Rs.826.00/- (Inclusive of GST @ 18%)

Earnest Money Deposit : Rs. 3460/-
(EMD) (Refundable but non-interest bearing)

- iv. The tenderers/companies shall acquaint themselves fully with the requirements of KFDC. No compensation on account of any difficulties will be entertained at a later stage after awarding of works.
- v. The Tender/bid shall be opened online at Kerala Forest Development Corporation Division Office, Mananthavady P.O. Thalappuzha, with/without the presence of bidders/their representatives who wish to attend the above address. If the tender opening date happens to be on a holiday or non-working day due to any other valid reasons, the tender opening will be done on the next working day.
- vi. KFDC reserves the right to reject any or all the tenders either fully or partly without assigning any reasons and is not bound to accept the lowest tender. The decision of the KFDC will be final and shall be binding on tenderers at any time and at its sole discretion.
- vii. In the absence of the required EMD cost, the bid shall be deemed to be invalid & will be rejected by KFDC. Those bidders who are exempted from submission of EMD cost, have to submit a scanned copy of the requisite certificate issued by the concerned authorities. The EMD will be returned to unsuccessful tenderers. No interest shall accrue to this deposit which will be returned after completion of the work and after adjusting dues if any.
- viii. EMD shall be forfeited in case of the following:
 - a. The tenderer withdraws their offer during the period of tender validity.
 - b. After the opening of tender, the tenderer fails to honor the contract or refuses to comply with any or all terms and conditions of the tender.
- ix. In case of further clarification required relating to the tender, the same can be sought from the following officer:

Sajeer KV, Divisional Manager, Mananthavady division

Email: kfdcmty@gmail.com, dm-mtdy.kfdc@kerala.gov.in.

Phone: 8289821600, 9497742196.

- x. KFDC GSTIN. 32AAACK8721D1ZZ
- xi. On confirmation of the tender, the successful tenderer will be awarded with the works contract order. Refund of EMD will be released after successful completion of the works of said contract.
- xii. The tender for the works shall remain open for acceptance for a period of 60 days from the date of opening of the Tender. The Earnest Money Deposit (EMD) will be forfeited in case of tenderer/company withdraws during the validity period.
- xiii. The losses to the Kerala Forest Development Corporation which are directly attributable to the agency shall be deducted from the bills adjusted from the EMD.
- xiv. The tender work award is not transferable under any circumstances.
- xv. All costs incurred in connection with the submission of tender like preparation, submission of any personal visits, submitting the tender personally; subsequent processing, etc. shall be borne by the tenderer. KFDC will not be responsible/liable for the same regardless of the outcome of the tendering process.
- xvi. KFDC reserves the right to accept or reject any or all the tenders without assigning any reason.
- xvii. TDS and other Taxes as applicable will be deducted from Tenderer/company bills as per Govt. guidelines from time to time.
- xviii. The Managing Director, KFDC reserves the right to reject any tender or all tenders without assigning any reason thereof. The Managing Director does not bind himself to accept the lowest or any offer and reserves the right to select one or more from the offers made as considered expedient. The Managing Director reserves the right to make any modifications or

additions in this notice in the event if it is felt that it is in public interest.

- xix. The decision of Managing Director will be final and legally binding in these tender proceedings. All questions/disputes arising under/ out of or in connection with this tender shall be decided by the Managing Director of KFDC and his decision shall be final and legally binding in these tender proceedings.
- xx. All other existing conditions related to e- tendering of Kerala Government will be applicable in this tender also.

02. Selection procedure:

The successful bidder shall design (if required), print, and supply high-quality laminated packaging pouches for Coffee Powder and Tea Powder as per the specifications approved by Kerala Forest Development Corporation Ltd.

1. The work includes:

Printing of Coffee Powder Pouches, printing of Tea Powder Pouches with multi-colour high-quality printing and supply of finished pouches at the designated location.

2. Technical Specifications

The bidder shall supply Food-grade laminated pouches conforming to the following specifications:

- a. Coffee Pouch: Size 230 mm x 155 mm
- b. Tea Pouch : Size 380 mm x 250 mm

3. Printing: flexo graveur pantone colour Printing

Printing quality shall be sharp, durable, and smudge-resistant, art work shall be approved by KFDC before final production.

- 4. Quantity shall be supplied as per Purchase Order.
- 5. Rates shall be exclusive of all taxes
- 6. Any rejected material shall be replaced by the supplier without additional cost.
- 7. Payment shall be made after satisfactory supply and verification.
- 8. The Corporation reserves the right to accept or reject any or all tenders without assigning any reason.
- 9. Delay in delivery may attract penalties as per applicable rules.
- 10. The tender will be evaluated based on eligibility documents, compliance with technical specifications, Lowest responsive quoted rate (L1). And acceptance of all tender conditions.

11. The bidder shall quote the rate online in the prescribed BOQ only.

03. Documents Required:

- a. Those tenderers exempted to pay the EMD are required to submit the certificate issued by the concerned department.
- b. The tenderer must have experience of at least 5years.
- c. Copy of GST/PAN of the company/firm.
- d. Certificates/undertakings to the effect that the tenderer/company have never been blacklisted by any of the Government organizations/Agents.
- e. Declaration by the Tenderer.(Last page of this document)
- f. Firm Registration certificate.

04. EXECUTION OF AGREEMENT

- (a) The selected tenderer shall within **7 days** from the date of receipt of the **Award of Contract through e-tender portal** deposit as un sufficient to makeup the total **5%** of the probable value of contract together with the amount of the earnest money deposited, shall be treated as security or the proper fulfillment of the contract and shall execute an agreement for the work as directed.
- (b) Further time of 7 days shall be allowed to execute an agreement by realizing a fine of 1% of the PAC subject to a minimum of Rs.500/- and maximum of Rs.15000/-
- (c) Tenders will be rejected if agreement is not executed within 30 days and the work will be awarded to the next lowest tenderer.
- (d) If the successful tenderer fails to execute the agreement after remitting the required security amount within the prescribed period, the EMD shall be forfeited and **the Divisional Manager, KFDC, Mananthavady** shall be at liberty to recover any loss or damage caused by the default of the Tenderer which results in the re-arrangement of the work.The excess cost that has to be paid to the subsequent Tenderer due to such re-arrangement

will be realized from the assets of defaulted Tenderer . But **the Divisional Manager, KFDC, Mananthavady** may in exceptional circumstances limit the penalty to the quantum of EMD based on the orders of the **Divisional Manager, KFDC, Mananthavady, in genuine observing cases.**

- (e) The conditions stated herein are binding upon the Tenderer and shall be constructed as a preliminary agreement between the successful tenderer and **the Divisional Manager, KFDC, Mananthavady** pending execution of the agreement.
- (f) Bidder will remit an amount of 15000.00 (Rupees Fifteen thousand only) as security deposit within one week of confirmation of supply and execute agreement.
- (g) The tenderer should sign an agreement executed and signed in Kerala Stamp paper worth Rs.200/- .Tenders without the Agreement in Kerala stamp paper worth Rs.200/-will be rejected outright.

05. Delivery Terms and Period:

The successful bidder shall complete the supply within the stipulated period ie, 30 days from the date of issue of Work Order.

06. Penalty: -

KFDC will be at liberty to levy a penalty of up to 2% of the total material Value for every two weeks of delay in supply. The maximum amount of penalty shall not exceed 10% of total material Value including the EMD that shall also be forfeited except due to any reasons beyond the control of the Agency (Force Majeure).

07. Conciliation / Arbitration:

- a. If any dispute(s) or difference of any kind whatsoever arises between the parties, the parties hereto shall negotiate with a

view to its amicable resolution & settlement through a Committee appointed by MD, KFDC.

- b. In the event no amicable resolution or settlement is reached between the parties within 30 days after receipt of notice by one party, then the disputes or differences as detailed above shall be referred to & settled by the Sole Arbitrator to be appointed mutually by the parties.

- c. The venue of the Arbitration shall be Kottayam, Kerala India.

(iv) The Arbitrator will give the speaking & reasoned award.

08. Applicable Law & Jurisdiction:

All matters connected with this shall be governed by the Indian law both substantive & procedural for the time being in force & shall be subject to the exclusive jurisdiction of the Indian Court at Wayanad, Kerala. KFDC reserves the right to annul the bidding process at any time period to the award of contract including rejection of any or all bids after the same has been received, without thereby incurring any liability to the affected tenderer/company or any obligation to inform the affected tenderers/companies on the ground of KFDC action.

09. Validity:

- a. The tenderers/companies should satisfy themselves before submission of the tender to KFDC that they meet the qualifying criteria and capability as laid down in the Tender document.
- b. Rates should be valid for a period **upto 31.03.2027** from the opening of Tender.

Sd/-
Divisional Manager
Kerala Forest Development Corporation
Mananthavady Division.

DECLARATION BY THE TENDERER

It is hereby declared that I/ We the undersigned, have read and examined all the terms and conditions, etc. of the tender document for which I/ We have signed and submitted the tender under proper lawful power of Attorney. It is also certified that all the terms and conditions of the tender document are fully acceptable to me /us and I/We will abide by all the terms and conditions. This is also certified that I/ We/ our principle firm have no objection in signing the Work order for the Brand/ Communication Strategy and media coordination if the opportunity for the brand management/Communication Strategy and media coordination of Kerala Forest Development Corporation against this tender is given to me/us.

Signature of the tenderer.....

Name of the Authorized Signatory.....

Name of the Company/Firm.....

Seal of the Company/Firm.....

Address.....
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Contact No.: